Introducing Symphony Suite™

The Complete Imaging Solution for Document Management Systems

FIRMS SEEK INCREASINGLY FASTER WAYS TO FILE AND RETRIEVE DOCUMENTS

Today's professional firms need ways to save time, money and resources while maintaining an efficient paperless system.

Common requests include the ability to:

>> Redirect scanning and filing tasks to clerical employees, yet ensure filing accuracy

>> Search for any keyword or phrase found anywhere within the document

>> Search for documents from any source (scanner, email attachments, thumb drives, e-fax, etc)

>> Reduce scanning bottlenecks

There just hasn't been a super-fast, yet reliable way to scan and file documents...untill now.

INTRODUCING **symphony**suite™

The fastest way to scan, file and OCR documents accurately.

Symphony Suite is a complete imaging solution that streamlines the process for scanning, filing and OCR'ing documents into your document management system (DMS), knowing that every keyword and phrase in the document can be found with a simple text search. Symphony Suite combines two robust products – Symphony Profiler and Symphony OCR - into a single, powerful imaging suite.

symphonyprofiler™ **+** **symphony**ocr™

Improve Productivity with Symphony Suite

>> Streamline Workflow Processes

>> Cut Scanning Time in Half

>> Minimize Training Time for Clerical Staff

>> Remove the "Thinking" from Scanning and Filing

>> Reduce Filing Errors

>> Reduce Labor Costs

>> Decrease Time Associated with Non-Billable Activities

Cut Your Scanning Time in Half

>> Press One Button to Scan, File and OCR an Entire Batch of Documents

>> Eliminate the Need to Use the Scanner's Keypad to Profile Documents

>> With Symphony OCR, Turn off your Scanner's OCR Feature to Cut Scanning Time in Half

>> Batch Scan a Large Number of Documents at the Same Time

About Trumpet, Inc.
Forward-thinking and always focused on making life better for our clients, Trumpet has devoted nearly two decades to developing and implementing document management and workflow automation tools for the financial and legal markets.

Our purpose is simple:
To help you enjoy the way you work.

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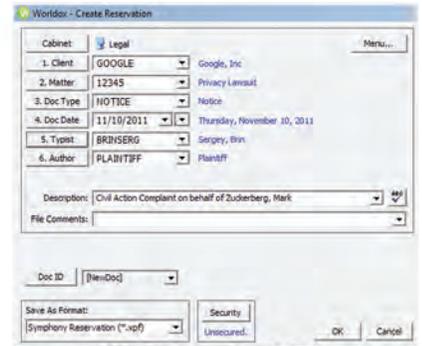For more information about Symphony Suite visit
www.trumpetinc.com

SYMPHONY PROFILER
Profile, Scan and File Documents in Two Simple Steps

Symphony Profiler allows firms to quickly profile, scan and file documents into the Worldox DMS in two simple steps:

Step 1: Make a Quick Reservation

Staff members use Symphony Profiler to quickly make reservations for each document to be scanned. A reservation includes information about how the document is to be filed into Worldox, and documents with similar profiles can have their profiles copied to the next document, saving valuable time.

Step 2: Scan It & Forget It

Interns or clerical staff can batch scan a large number of documents with **the press of a single button.** The documents are then automatically scanned and filed into Worldox based on the information entered in the reservation. During this process, all files automatically become "text-searchable" by any keyword or phrase found anywhere within the document with the help of Symphony OCR.

SYMPHONY OCR
Automatically Make Documents Text-Serarchable Without Even Pushing a Button

Symphony OCR enables users to fully leverage the powerful text-search capabilities within your DMS. Regardless of origin or date of receipt, all documents automatically become text-searchable by any keyword or phrase found anywhere in the document. That means any document in your Document Management System – past, present or future – received via any means (email attachment, e-fax, external disk, thumb drive, or scanner) – will be automatically OCR'd without even pressing a single button!